



Dear Manager,

..... has registered with the GSPCA to take part in Cupcake Week for the GSPCA on..... This is our fourth year running this event and we are hoping it will be a great success and that organisations will choose to match donations made by employees. We are writing to ask your organisation to consider matching the funds raised by your staff on Cupcake Week.

Cupcake Week for the GSPCA is a great team-building event that promotes community spirit and supports corporate social responsibility initiatives. It's a time for your company to come together and take fifteen minutes to enjoy the simple pleasure of a cupcake whilst making a difference to the lives of thousands of animals.

The GSPCA is a non-government organisation and we must raise over £650,000 each year. Money raised from Cupcake Week directly supports animal welfare and the community through our Shelter, Welfare Officers, education and other initiatives. Your contribution will make the world of difference to the animals in our care and the people in need that we assist.

We thank you for agreeing to support this important event and we hope you see the merit in £ matching the wonderful efforts of your motivated staff.

Yours sincerely,

Mr Steve J Byrne  
GSPCA Manager

Yes,.....will match the funds raised at our Cupcake Day for the GSPCA event.

Position.....

(Please sign).....

Please return to the event host listed above and thank you!

Les Fiers Moutons, St Andrews, Guernsey GY6 8UD  
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[www.gspca.org.gg](http://www.gspca.org.gg)

The Association of Guernsey Charities: Member Number 003